



Republic of the Philippines
Province of Surigao del Sur
CITY OF TANDAG

Office of the Secretary to the Sangguniang Panlungsod

2nd Floor, Legislative Building,
Airport Road, Brgy. Awasian
Tandag City, Surigao del Sur, Philippines 8300
(086) 214-3076

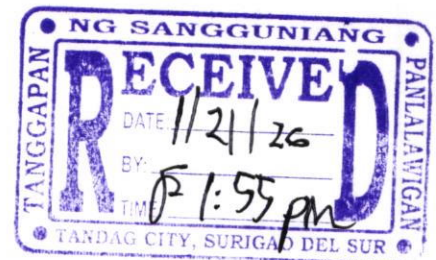
January 20, 2026

THE HONORABLE PRESIDING OFFICER & MEMBERS
SANGGUNIANG PANLALAWIGAN of SURIGAO DEL SUR
Capitol Hills, City of Tandag

Thru: **MR. EDGAR G. PEREZ II, JD**
Secretary to the Sangguniang Panlalawigan

Sirs and Mesdames:

Greetings!



We are pleased to furnish you a copy of Ordinance No. 032, Series of 2025, entitled: **“AN ORDINANCE FIXING THE DAILY WAGE RATE OF JOB ORDER WORKERS OF THE CITY GOVERNMENT OF TANDAG, SURIGAO DEL SUR”** duly approved by the 7th Sangguniang Panlungsod during its 50th Regular Session held on December 15, 2025.

Please also find the following pertinent attachments:

- 1) 3 original copies – } Transmittal Letter;
and 3 photocopies }
- 2) 3 original copies } Ordinance No. 032;
and 3 photocopies }
- 3) 3 original copies } Certificate of Posting in different conspicuous
and 3 photocopies } areas; and
- 4) Proof of Posting (photographs)

Very truly yours,

LOURDES LOUELLA E. ESCANDOR, MPP
Secretary to the Sangguniang Panlungsod

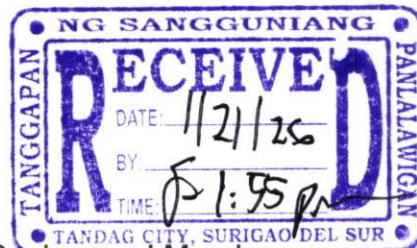
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EXCERPTS FROM THE MINUTES OF THE 50TH REGULAR SESSION OF THE MEMBERS OF THE 7TH SANGGUNIANG PANLUNGSOD OF THE CITY OF TANDAG, SURIGAO DEL SUR, HELD ON DECEMBER 15, 2025, AT THE SANGGUNIANG PANLUNGSOD SESSION HALL

PRESENT:

HON. ELEANOR D. MOMO
City Vice Mayor
Presiding Officer



- | | |
|-----------------------------------|---|
| Hon. Maria Lourdes Kharin C. Momo | - Sangguniang Panlungsod Member |
| Hon. John Paul C. Pimentel | - Sangguniang Panlungsod Member |
| Hon. Alvin C. Ty, Jr. | - Sangguniang Panlungsod Member |
| Hon. Rosario Ninfa G. Dumagan II | - Sangguniang Panlungsod Member |
| Hon. Andrei A. Andresan | - Sangguniang Panlungsod Member |
| Hon. Hyna Jean R. Boniao | - Sangguniang Panlungsod Member |
| Hon. Imelda C. Falcon | - Sangguniang Panlungsod Member |
| Hon. Antonio V. Salazar | - Sangguniang Panlungsod Member |
| Hon. Al P. Geli | - Sangguniang Panlungsod Member |
| Hon. Charisse Valentine P. Pineda | - Sangguniang Panlungsod Member |
| Hon. Rhaniette S. Tan | - Sangguniang Panlungsod Member
(SK Fed. Representative) |
| Hon. Ramel T. Montero | - Sangguniang Panlungsod Member
(IPM Representative) |



ON OFFICIAL BUSINESS:

- | | |
|----------------------------|---------------------------------|
| Hon. John Paul C. Pimentel | - Sangguniang Panlungsod Member |
| Hon. Gay Geraldine G. Tan | - Sangguniang Panlungsod Member |

ABSENT: NONE

ORDINANCE NO. 032
(Series of 2025)

Sponsored/Moved by: Hon. Maria Lourdes Kharin Momo
Seconded by: All Sangguniang Panlungsod Members Present

AN ORDINANCE FIXING THE DAILY WAGE RATE OF JOB ORDER WORKERS OF THE CITY GOVERNMENT OF TANDAG, SURIGAO DEL SUR

[Handwritten signatures]

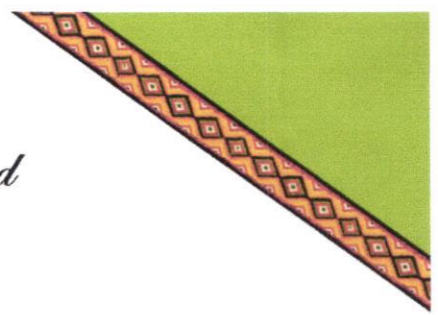
PROVINCE OF SURIGAO DEL SUR
Office of the Secretary to the Sangguniang Panlalawigan
Tel. No.: 086-2115832
Email: ossp@surigao.del.sur.gov.ph
OSSP-26-05461



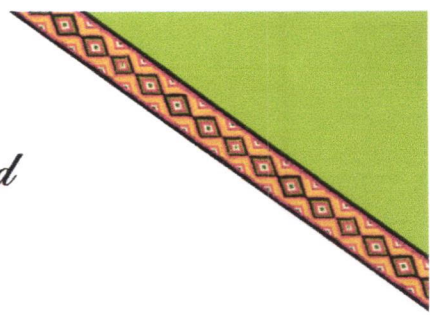
BE IT ORDAINED, as it is hereby ordained by the Members of the 7th Sangguniang Panlungsod of the City of Tandag, Surigao del Sur in session duly assembled:

SECTION 1. Daily Wage Rate – The daily wage rate of Job Order Workers of the City Government of Tandag shall be according to the Position Description and subject to Qualification Standards, as follows:

POSITION TITLE	DESCRIPTION	RATE PER DAY
UNSKILLED WORKER		₱400.00
Administrative Aide	- None Required - Duties and responsibilities shall align with the official position title and the actual work performed	
Utility Worker		
Bookbinder		
Messenger		
Liaison		
Reproduction Machine Operator		
Clerk		
Bookkeeper		
Photographer		
Multimedia Operator		
Layout Artist		
Computer Encoder		
Audio-visual Equipment Operator		
IT Equipment Maintenance Aide		
Community Affairs Aide		
Budget Aide		
Accounting Aide		
Treasury Aide		
Revenue Collector Aide		
Market Collector Aide		
Market Aide		
Economic Enterprise Collector Aide		
Assessor's Aide		

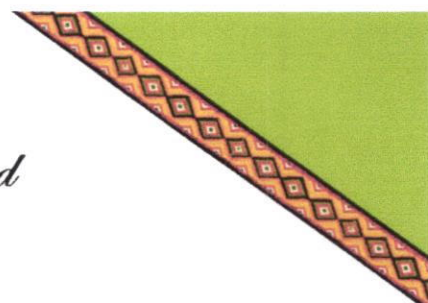


Tax Mapper Aide		
Planning Aide		
Planning Coordinator Aide		
Legal Aide		
Legislative Aide		
Barangay Data Collection Aide		
Barangay Affairs Aide		
Legislative Research Aide		
Committee Support Staff		
Social Welfare Aide		
Houseparent		
Day Care Worker		
Child Development Aide		
Youth Development Aide		
Senior Citizens Welfare Aide		
PWD Affairs Aide		
Women's Welfare Aide		
Women's Center Aide		
HR Aide		
Audit Aide		
Cooperative Aide		
Barangay Support Staff		
Civil Registration Aide		
Nutrition Aide		
Nursing Aide		
Midwife Aide		
Laboratory Aide		
Health Care Aide		
Pharmacy Aide		
Outpatient Aide		
Sanitation Aide		
Contact Tracer		



Health Program Aide		
Medical Consultation Aide		
Supply Aide		
Security Aide		
Building Guard		

Park Aide		
Gardener		
Building Maintenance Worker		
Engineering Aide		
Construction Aide		
Engineering Maintenance Aide		
Carpentry Aide		
Electrical Aide		
Laborer		
Draftsman Aide		
Veterinary Aide		
Livestock Monitoring Aide		
Animal Health Aide		
Dog Pound Facility Aide		
Slaughterhouse Aide		
Forest Aide		
Environmental Protection Aide		
Agricultural Aide		
Fish Warden		
Farm Worker		
Lifeguard		
Rescuer		
Solid Waste Laborer		
Garbage Collector		
Recycling Aide		
City Enforcement Aide		
ESWM Enforcement Aide		



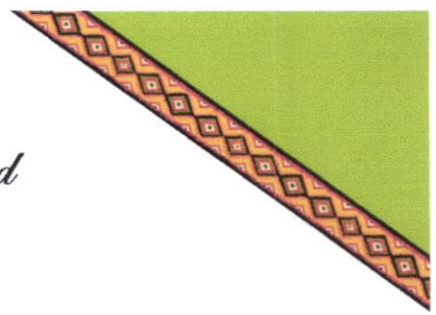
ASTF Enforcement Aide		
Traffic Enforcement Aide		
Barangay Enforcement Aide		
Driver		
TECHNICAL WORKER		₱450.00
Administrative Assistant	- At least two (2) years studies in college relevant to the job	
Computer Info Technician		
Computer Maintenance Technician		
Multimedia Technician	- Duties and responsibilities	

Database Assistant	shall align with the official position title and the actual work performed	
Data Encoder		
Records Management Assistant		
Digital Records Assistant		
Audio-visual Aids Technician		
Illustrator		
Graphic Designer		
Community Affairs Assistant		
Budget Assistant		
Accounting Clerk		
Treasury Assistant		
Revenue Collection Clerk		
Tax Collection Assistant		
Economic Enterprise Records Clerk		
Planning Assistant		
Project Development Assistant		
Data Analyst		
Mapping Technician		
Statistical Assistant		
Legal Clerk		
Legal Researcher		
Legislative Researcher		
Legislative Assistant		



Legislative Support Staff		
Barangay Affairs Coordinator		
Public Consultation Assistant		
Barangay Data Collection Assistant		
Policy Research Assistant		
Community Liaison Assistant		
Social Welfare Assistant		
Houseparent Coordinator		
Bahay Pagasa Support Staff		
Women's Program Assistant		
HR Assistant		
Audit Assistant		
Cooperative Assistant		
Civil Registration Assistant		

Public Information Assistant		
Nutrition Assistant		
Nursing Assistant		
Midwife Assistant		
Pharmacy Assistant		
Laboratory Support Assistant		
Health Care Assistant		
Outpatient Assistant		
Contact Tracer Coordinator		
Health Program Assistant		
Medical Records Encoder		
Medical Consultation Assistant		
Supply Monitoring Assistant		
Security Guard		
Security Agent		
Engineering Assistant		
Parts and Tools Custodian Assistant		
Veterinary Assistant		
Dog Catcher		



Animal Health Assistant		
Livestock Monitoring Assistant		
Meat Monitoring Assistant		
Slaughterhouse Assistant		
Forest Guard		
Sea Guard		
Environmental Protection Assistant		
Agricultural Assistant		
Waste Management Operator		
Materials Recovery Facility (MRF) Equipment Operator		
Barangay ESWM Coordinator		
City Enforcer		
ASTF Enforcer		
ESWM Enforcer		
Traffic Enforcer		
Emergency Medical Responder (EMR)		
Rescuer Assistant		

HIGHLY TECHNICAL WORKER		₱500.00
IT Specialist	- Bachelor's degree graduate relevant to the job - Duties and responsibilities shall align with the official position title and the actual work performed	
Agricultural Technician		
Computer Programmer		
Meat Inspector		
Research Specialist		
Audit Specialist		
Administrative Manager		
Legislative Staff Head		
Financial Management Specialist		
Accounting Specialist		
System Database Operator		
Human Resource Development Specialist		
Emergency Response Technician		



Revenue Collection Coordinator		
Project Implementation Coordinator		
Traffic Management Enforcer		
Budget Management Specialist		
Legislative Operations Coordinator		
Program Coordinator		
LICENSED WORKER		₱600.00
Social Worker	<ul style="list-style-type: none"> - License Degree holder relevant to the job - Duties and responsibilities shall align with the official position title and the actual work performed 	
Midwife		
Engineer		
Nurse		
Medical Technologist		
Pharmacist		
Livestock Technician		
SKILLED WORKER		₱450.00
Heavy Equipment Driver	<ul style="list-style-type: none"> - At least a graduate of a vocational course or possess relevant TESDA eligibility for the job - With Driver's license (Professional) 	
Dump truck Driver		
Payloader Driver		
Backhoe Driver		
Road Grader Driver		



Road Roller Driver	- At least with 3 years' experience - Duties and responsibilities shall align with the official position title and the actual work performed	
Ambulance/PTV Driver		
Rescue Vehicle Driver		
Compactor Driver		
Mason		
Painter		
Pipefitter		
Lights and Sounds Technician		
Airconditioning Technician		
Engine Repair Technician		
Carpenter		
Electrician		
Plumber		
Welder		
Mechanic		
Under chassis Mechanic		
Heavy Equipment Mechanic		
Skilled Laborer		
Driver (Light Vehicle)		
Truck Driver		
Construction and Maintenance Worker		
HIGHLY SKILLED WORKER		₱500.00
Heavy Equipment Operator	- At least a graduate of a vocational course or possess relevant TESDA eligibility for the job - Driver's license (Professional) - At least with 5 years' experience - Duties and responsibilities shall align with the official position title and the actual work performed	
Dump truck Operator		
Payloader Operator		
Backhoe Operator		
Road Grader Operator		
Road Roller Operator		
Ambulance/PTV Operator		
Rescue Vehicle Operator		
Compactor Operator		
Labor Foreman		
Other position titles not stipulated above shall be authorized through a contract with the City Government of Tandag upon recommendation by the Department Head through the HRMO.		

[Handwritten signatures]



SECTION 2. Welfare and Benefits. No year-end benefits and welfare shall be given to Job Order Workers because of the no employer-employee relationship, being charged to the maintenance and other operations expenses, except, if it is provided by law or ordinance, subject to the availability of funds.

SECTION 3. Separability Clause. If for any reason or reasons, any provision of this ordinance is declared unconstitutional or invalid, other provisions thereof which are not affected thereby shall continue to be in full force and effect.

SECTION 4. Repealing Clause. All city ordinances, executive orders, rules and regulations which are inconsistent herewith are hereby repealed or modified accordingly.

SECTION 5. Effectivity Clause. This Ordinance shall take effect upon its approval.

ENACTED this 15th day of December 2025, at the City of Tandag, Surigao del Sur.

CERTIFIED CORRECT:

LOURDES LOUELLA E. ESCANDOR
Secretary to the Sangguniang Panlungsod

ATTESTED:

ELEANOR D. MOMO
City Vice-Mayor
Presiding Officer

APPROVED BY:

ROXANNE C. PIMENTEL
City Mayor

Date: January 15, 2025

CERTIFICATE OF POSTING

This is to certify that Ordinance No. 032, Series of 2025, was posted at the Bulletin Board:

*Ordinance No. 032, entitled: **AN ORDINANCE FIXING THE DAILY WAGE RATE OF JOB ORDER WORKERS OF THE CITY GOVERNMENT OF TANDAG, SURIGAO DEL SUR***

Date Enacted: December 15, 2025

Date Approved: January 15, 2026

Date Posted : January 16, 2026

WITNESS:

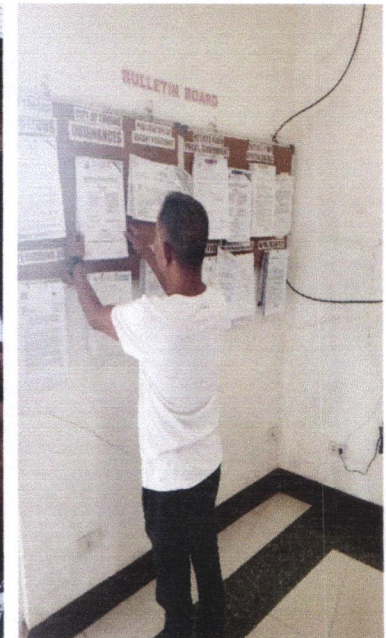
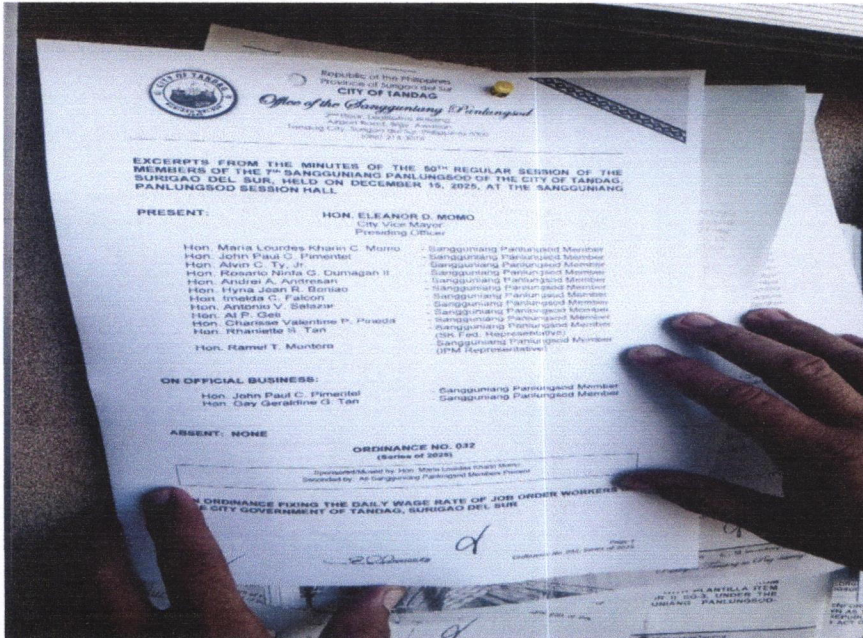
Name & Signature:

Places Posted:

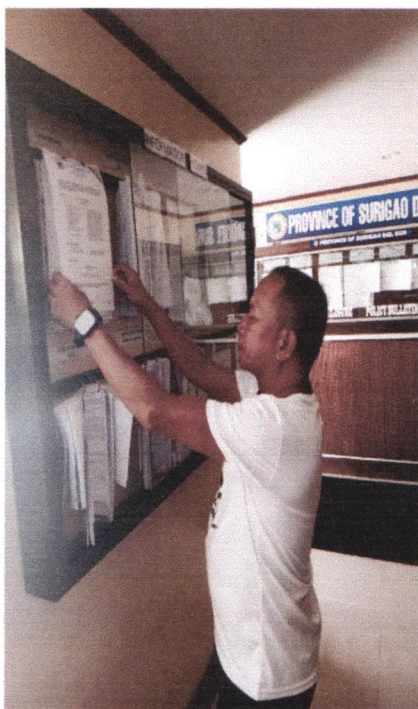
1. TANDAG CITY HALL BULLETIN BOARD (BRGY. AWASIAN) Josil C. Cabilan
Date: JAN. 16, 2026
2. PROVINCIAL GOVERNMENT BULLETIN BOARD (BRGY. TELAJE) Stella Luzars
Date: 1/16/2026
3. TANDAG CITY PUBLIC MARKET BULLETIN BOARD (LUHA BRGY. MABUA) J. Casalawan
Date: 01-16-2026
4. TANDAG CITY BUS TERMINAL BULLETIN BOARD (BALILAHAN BRGY. MABUA) BELINDA A CASALAWAN
Date: JANUARY 16, 2026

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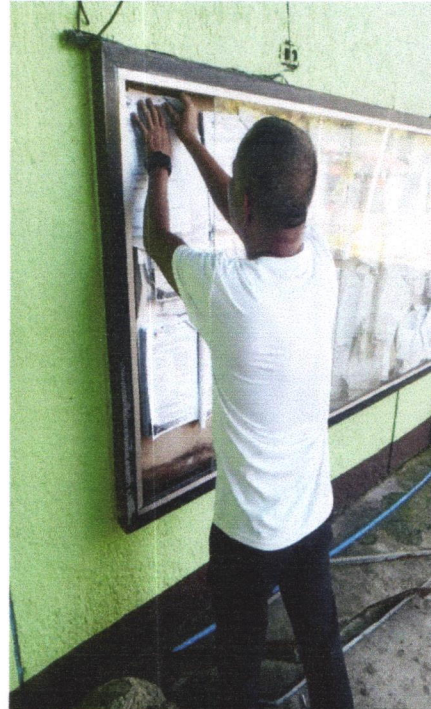
POSTING OF ORDINANCE NO. 032, SERIES OF 2025 entitled: AN ORDINANCE FIXING THE DAILY WAGE RATE OF JOB ORDER WORKERS OF THE CITY GOVERNMENT OF TANDAG, SURIGAO DEL SUR on JANUARY 6, 2026



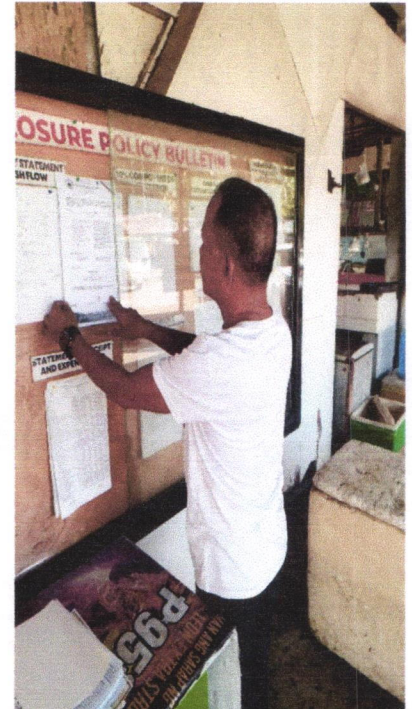
Tandag City Hall



Provincial Government



Tandag city Bus/Jeepney Terminal



Tandag City Public Market